



SUTTON-SUTTON & WOODARD'S MORTUARY

Attention Sutton- Sutton & Woodard's Family and Friends:

As you are aware, the situation surrounding the COVID-19 pandemic is fluid and official CDC guidance is continually evolving based on new information from scientist and public health officials.

We are following the guidelines that the CDC has recommended and are working actively with staff and our families to keep each other safe as best we can.

On March 2nd , Governor Greg Abbott issued an Executive Order lifting the mask mandate in Texas, and increasing capacity of all businesses and facilities in the state. We are grateful for the opportunity to serve you and your family, and at this time for the protection of our staff and our families will require masks be worn inside of the Sutton-Sutton & Woodard's Mortuary.

We are empathetic and sensitive to the needs of our families, and will work to support the desires and requests of the families arrangements; however want to provide a summary of what the CDC has advised that will keep all parties safe, and hope that we can all partner together in this effort .

- People who are ill are part of an at-risk population (e.g. the elderly, immune compromised, etc.) to stay at home
- Stay at home if you are sick
- We have advised associates to practice "Social Distancing" and limit physical contact such as handshakes with families and guests
- Washing your hands
- Covering coughs and sneezes
- Limiting the amount of people at gatherings

We will continue to service the needs of our families. However we will limit consultations with families to only one individual making the arrangements unless prior arrangements have been made with management; and we will utilize electronic communication whenever possible.

We ask your help in adhering to the recommendations above, and by keeping gatherings to a minimum, especially if you are experiencing symptoms. Thank you for partnering with us to keep our staff, friends and families safe.

Sutton-Sutton & Woodard's Management Team