



SUTTON-SUTTON & WOODARD'S MORTUARY

Attention Sutton- Sutton & Woodard's Family and Friends:

As you are aware, the situation surrounding the COVID-19 pandemic is fluid and official CDC guidance is continually evolving based on new information from scientist and public health officials.

We are following the guidelines that the CDC has recommended and are working actively with staff and our families to keep each other safe as best we can.

In an update to combat the virus, the White House released "The Presidents Coronavirus Guidelines for America -15 Days to slow the Spread." Among these guidelines is that people "Avoid Social Gatherings in groups of more than 10 people".

We are empathetic and sensitive to the needs of our families, and will work to support the desires and requests of the families arrangements; however want to provide a summary of what the CDC has advised that will keep all parties safe, and hope that we can all partner together in this effort .

- People who are ill are part of an at-risk population (e.g. the elderly, immune compromised, etc.) to stay at home
- Stay at home if you are sick
- We have advised associates to practice "Social Distancing" and limit physical contact such as handshakes with families and guests
- Washing your hands
- Covering coughs and sneezes
- Limiting the amount of people at gatherings

Until advised otherwise by the government, we will continue to service the needs of our families. However, we will be limiting consultations with families to only the required person making the arrangements unless discussed with management ahead of time; and handling as much communication as we can by phone and email.

We also ask your help in adhering to the recommendations above; and by keeping gatherings to a minimum, especially if you are experiencing symptoms. Thank you for partnering with us to keep our staff, friends and families safe at this extraordinary time.

Best,

Sutton-Sutton & Woodard's Management Team